



BOARD MEMBER EXPECTATIONS 2023-2024

As a Board Member of the South Suburban Chamber of Commerce (SSCC), I am fully committed to the mission and pledge to help carry it out. I understand that my duties and responsibilities include the following:

1. As a Chamber board member, I understand that I am elected for a two (2) year term (unless I have been appointed to complete an unexpired term) and may be elected for one additional two-year term.
2. As a Chamber board member, I will:
 - a. Understand and be able to passionately articulate the South Suburban Chamber's mission and overall goals as an advocate for business and industry in the Southeastern Wisconsin Communities;
 - b. Familiarize myself with the Chamber's events, programs, and opportunities available to members and constituents;
 - c. Help facilitate relationships with businesses and collaborations with other chambers, community, and service organizations and act as an advocate of the SSCC;
 - d. Identify gaps/needs with local businesses and work to foster relevant and meaningful programs, workshops, classes, and partnerships;
 - e. Intentionally connect the Chamber to new potential members;
 - f. Open doors to business/civic/community leaders;
 - g. Actively serve as a committee chairperson or serve on a committee;
 - h. Actively promote the Chamber in the community and encourage and support the chamber staff;
 - i. Regularly attend board meetings. A board member is expected to attend at least nine of the twelve scheduled regular board meetings each year, and come prepared to participate and serve on at least one committee, including the executive committee; (By-laws require attendance at 75% of scheduled meetings.)
 - j. Participate in a minimum of 6 other events offered by the Chamber, including the monthly chamber breakfasts, Annual Awards Celebration, golf outing, business after-hours events, ribbon cuttings, legislative updates, etc.
3. As a Board Member, I understand I am provided free breakfast for our monthly networking breakfasts (charged without proper notice for cancellation) and provided a name badge (charged if lost/stolen/damaged).

If I am not able to fulfill my obligations as a South Suburban Chamber of Commerce Board Member, I will offer my resignation. In signing this document, I commit to the above expectations and will perform them to the best of my ability.

Board Member Name _____

Signature _____

President Name _____

Signature _____

Exec Director Name _____

Signature _____

Entire document signed and dated _____